

Cabinet

3 March 2020

Procurement Forward Plan Report – over £500k (2020-21)

For Decision

Portfolio Holder: Cllr T Ferrari, Finance, Commercial and Assets

Local Councillor(s): All

Executive Director: Aidan Dunn, Executive Director, Corporate Development

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Report Status: Public

Recommendation:

The Cabinet is asked to consider the contents of this report and give approval for the procurements and awards of proposed contracts as set out in Appendix A.

In giving this approval, Members are approving known/likely procurements set for implementation during 2020/21 (or as specifically noted otherwise) on terms to be agreed by the delegated officer, Corporate Director or Portfolio Holder for each arrangement.

Procurements exceeding the key decision threshold which are not yet identified will be subject to a separate report for approval during 2020/21, as need arises.

Reason for Recommendation:

Cabinet is required to approve all key decisions with financial consequences of £500k or more. It is also good governance to provide Cabinet with a summary of all proposed procurements prior to them formally commencing.

Planning procurements effectively ensures:

- effective stakeholder management
- efficient sourcing

- compliance with regulations and contract procedure rules
- best value for money

1. Executive Summary

The Council defines key decisions as those with a financial consequence of £500k or more.

This report provides notice of the planned / known procurement activities that Cabinet will need to make key decisions on for 2020/21.

The Procurement Team has worked with colleagues across the Directorates to review the contracts database and establish a procurement programme for 2020/21. Contracts within that programme that are known/likely to exceed the £500k threshold are set out in Appendix 1 for Cabinet's consideration for approval to procure and award. Information shown includes the maximum term of the proposed contracts and the estimated total value over the maximum contract term.

This report is based upon information contained within the contracts database, and on the current commissioning intentions of the services. As the service and transformation plans are developed it may be necessary to bring further requests to future Cabinet meetings for approval.

2. Financial Implications

Service budgets will need to incorporate funding required for the procurements set out in this report.

3. Climate implications

To be considered by the appropriate project team as part of the business case and rationale for each procurement.

4. Other Implications

To be considered by the appropriate project team as part of the business case and rationale for each procurement.

5. Risk Assessment

Having considered the risks associated with this decision, the level of risk has been identified as:

Current Risk: LOW

Residual Risk: LOW

6. Equalities Impact Assessment

To be carried out by the appropriate project team as part of the business case and rationale for each procurement.

7. Appendices

Appendix 1 – Procurement planned for 2020-21 – exceeding £500k

8. Background Papers

None

Footnote:

Issues relating to financial, legal, environmental, economic and equalities implications have been considered and any information relevant to the decision is included within the report.

Appendix 1

| Contract Description | Directorate / Portfolio Lead | Executive Director | Contract Term (max) | DC Total Spend over Contract Term | Sourcing Strategy | Public Services (Social Value) Act 2012 | Risk Category |
|--|--|--------------------|---------------------|-----------------------------------|---|---|---------------|
| Maintenance and Servicing of Weymouth Town Bridge | Place / Cllr Ray Bryan | John Sellgren | 5 years | £500,000 | Tender | Yes | Medium |
| Contract for Harbour Dredging | Place / Cllr Ray Bryan | John Sellgren | 4 years | £1,000,000 | Tender | Yes | Medium |
| Supply and Maintenance of Traffic Control and Traffic Signal equipment | Place / Cllr Ray Bryan | John Sellgren | 5 years | £3,000,000 | Tender (collaborative procurement with BCP Council as lead Authority) | Yes | Medium |
| Supply of Civil Engineering & Construction Materials | Place / Cllr Ray Bryan | John Sellgren | 4 years | £3,000,000 | Tender | Yes | Low |
| Vehicle and Heating Fuel and Oil | Place / Cllr Ray Bryan | John Sellgren | 4 years | £11,000,000 | Call off from framework | Yes | Medium |
| Green Space Services | Place / Cllr Ray Bryan | John Sellgren | 4 years | £4,000,000 | Tender | Yes | Low |
| Self Drive Vehicle Hire | Place / Cllr Ray Bryan | John Sellgren | 4 years | £2,500,000 | Tender (collaborative procurement with BCP Council as lead Authority) | Yes | Low |
| Supply of Vehicle Parts and Associated Services | Place / Cllr Ray Bryan | John Sellgren | 7 years | £7,000,000 | Tender | Yes | Medium |
| Supply of vehicle tyres | Place / Cllr Ray Bryan | John Sellgren | 4 years | £1,000,000 | Call off from framework | Yes | Low |
| Framework for Independent Fostering Agency Placements - South Central Region | People - Childrens / Cllr Andrew Parry | Theresa Leavy | 4 years | £31,000,000 | Tender | Yes | Medium |
| Cash Collection Services | Corporate / Cllr Tony Ferrari | Aidan Dunn | 4 years | £600,000 | Tender | Yes | Medium |
| Supply and Delivery of Educational, Cleaning, Janitorial and Care Supplies | Corporate / Cllr Tony Ferrari | Aidan Dunn | 4 years | £8,000,000 | Tender | Yes | Low |
| Supply and Delivery of Stationery | Corporate / Cllr Tony Ferrari | Aidan Dunn | 4 years | £720,000 | Call off from framework | Yes | Low |
| Microsoft Licence Partner Agreement | Corporate / Cllr Tony Ferrari | Aidan Dunn | 3 years | £4,200,000 | Call off from framework | Yes | Low |